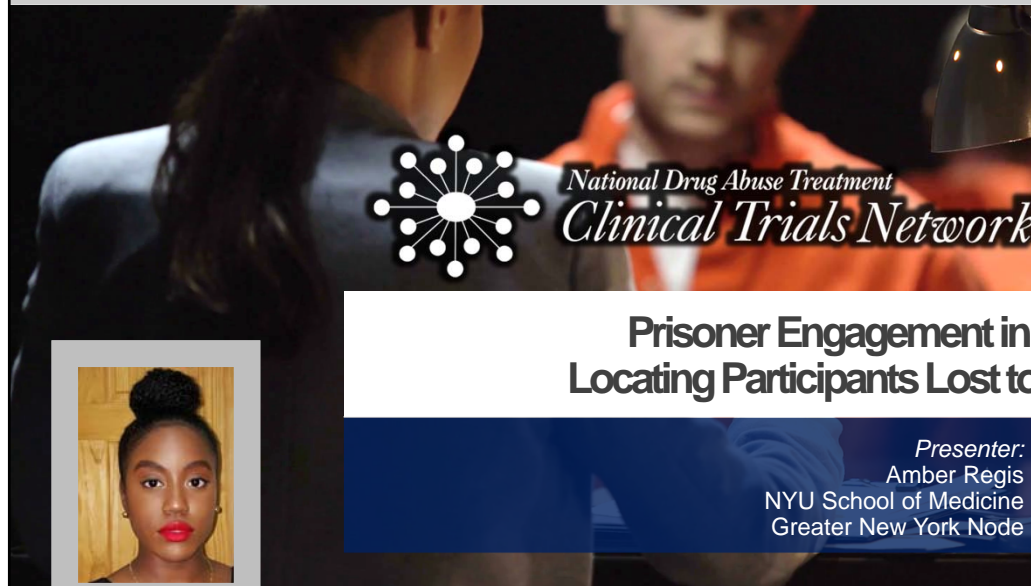



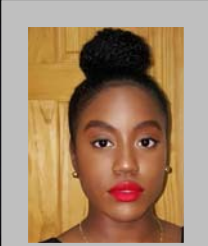
CTN WEB SEMINAR SERIES: A FORUM TO EXCHANGE RESEARCH KNOWLEDGE



*National Drug Abuse Treatment
Clinical Trials Network*

Prisoner Engagement in Clinical Trials: Locating Participants Lost to Incarceration

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Greater New York Node

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CTN WEB SEMINAR SERIES: A FORUM TO EXCHANGE RESEARCH KNOWLEDGE

- Locating participants who may be incarcerated
- Resources for conducting searches
- General tips and strategies for locating and facilitating contact with incarcerated participants



Locating Participants Lost to Incarceration



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- Utilize the locator form
- Utilize online resources
- Utilize local/state resources

Resources

What resources are available?
Where should I begin?

Locator Form

Contact individuals listed in the locator form
who are in touch with the participant

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LOCATOR INFORMATION

We would also like to have the names of 3 or 4 people who might be able to help us locate you if we lose touch with you. These should be:

- People with whom you are likely to keep in touch and who would know how to contact you.
- People who are likely to have the same address and telephone number for the next few years.

These people need not be told anything about the nature of the research program in which you are participating. We would contact them only if we are unable to locate you. In each case, you can indicate Person #1:

For this first contact we would like to know who is the one person that you would turn to if:

First name: First Last name: Last

Relationship to participant:

Number and street address:

City or town: State: Zip:

Phone 1 number: Type:

Phone 2 number: Type:

Phone 3 number: Type:

E-mail address (e.g., xxx@xx.xxx):

Is it ok for this person to know about the research? No Yes

Does this person speak and understand English? No Yes

If "No", in what language must we communicate when contacting this person?

Person #2:

First name: Last name:

Relationship to participant:

Number and street address:

City or town: State: Zip code:

Phone 1 number: Type:

Phone 2 number: Type:


Phone 3 number: Type:

Locator Form

Helps determine which states and names to search

- Which state is the participant originally from?
- Where has the participant mentioned spending time?
- Where do the participant's locators live?
- Does the participant go by any other names or have any aliases?

Locating Participants Lost to Incarceration



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VINE®

Language New York regis01 Help Escape

HOME SEARCH ALERTS

JOHN SMITH
Custody Record

Age
Gender Male
Race White

You are not signed up for notifications WATCH

RECORD DETAILS GET NOTIFIED

Ethnicity Non-Hispanic
Date of Birth
ID Number

Custody Status Date
Custody Status In Custody
Custody Detail Franklin Correctional Facility
Book Date

Scheduled Release

LOCATION
Franklin Correctional Facility
P.O. Box 10
Malone, NY 12953
(800) 783-6059


REPORTING AGENCY
New York State Department of Correc.
1220 Washington Avenue
Albany, NY 12226
(800) 783-6059

Online Resources

VINELink - <https://www.vineline.com>

- Online portal to VINE, America's leading victim notification network
- Reliable resource for:
 - Inmate custody status
 - Criminal case information
 - Monitoring scheduling and changes (e.g., facility location, etc.)

Locating Participants Lost to Incarceration



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More Online Resources

State Unified Court Systems

- Track upcoming court dates
- View list of charges
- View bail status
- Obtain attorney contact info



Federal Bureau of Prisoners

- Locate federal prisoners: <https://www.bop.gov/>



Locating Participants Lost to Incarceration



Other Resources

Utilize local and state resources

- State prisons
- County jails
- Emergency Department (ED) alerts



Locating Participants Lost to Incarceration



- Maximize the locator form
- When using online resources, ensure all possible name matches/variations are searched
- Monitor search results from each source
- Record booking and case number(s) for easy referencing
- Capture court dates in the research team's calendar to ensure no overlap of study visit planning (do not include PHI)
- When location is known, send IRB approved letter to participant to re-establish contact

General Tips

Strategies for tracking incarcerated participants and facilitating contact

Locating Participants Lost to Incarceration



Contact...

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